# TEACHING ASSISTANT/MARKER/DEMONSTRATOR POSTING

DALHOUSIE UNIVERSITY

Halifax, Nova Scotia, Canada, B3H 4R2

**POSTING DATE:** 11 June 2024

**APPLICATION DEADLINE:** 2 July 2024

**POSITION:** Teaching Assistant for **SUST 3000.03** *Environmental Decision-Making* FALL TERM 2024 - Tutorial component **(online and lecture support)**

**EMPLOYMENT PERIOD:** 3 Sept. 2024 – 13 Dec. 2024

**DEPARTMENT/LOCATION:** College of Sustainability, 1401 Mona Campbell

**PAY RATE:** 130 hours as per CUPE Collective Agreement ($3907 gross pay).

**WORK ASSIGNMENT:** The Teaching Assistant will be responsible for assisting the instructors for SUST 3000 *Environmental Decision-Making*. Course duties will include leading **online** tutorials on a range of environmental decision-making topics, themes, and tools (e.g., Life Cycle Assessment (LCA), qualitative data analysis (such as coding using NVivo), and others). The TA will also provide in-class technical support to live-stream the weekly class; collect online questions from students; and facilitate online discussion. Duties also include assisting with updating tutorials, marking assignments, ongoing student assistance, updating student grades to Brightspace, and weekly TA meetings with the course instructors (time and location (online or in-person) to be determined in consultation with successful applicants). The Teaching Assistants report directly to the course instructors and Program Manager in the College of Sustainability.

**Applicants must be available for both the in-person class time on Thursdays from 2:00 – 4:00 pm (in-person attendance required) and the online tutorial on Tuesdays 4:00 – 5:30 pm.**

**REQUIREMENTS OF POSITION:** Successful applicants must be a senior undergraduate, graduate or professional student at Dalhousie University. Students having graduated within the past two years will also be considered. Academic experience or background related to physical geography, earth science, environmental science, risk management, environmental studies and assessments, economics, or other discipline that entails quantitative decision-support methods is required. Experience and proficiency with Microsoft Excel is also required, and experience using NVivo is an asset. The Teaching Assistant must be reliable, enthusiastic about the position, and be willing to engage with students from a diversity of disciplines and committed to supporting students’ learning. Experience with Brightspace is an asset. **Applicants should highlight their prior online teaching/facilitation experience(s) in their application.** The College of Sustainability will request acknowledgment of the TA position from grad supervisors before the start of term.

# If you are interested in the above position, please apply by completing the application form:

<https://forms.office.com/r/a4VgtyWT3N>

Applicants must sign in with their Dalhousie Net ID and Password to access the form. Applicants must upload a cover letter and resume (in one file with your name in the file name) and include contact information for two references. If you are interested in more than one SUST TA or Marker position, please complete the application form ONCE for all positions.

**Questions?** Contact: College of Sustainability Program Secretary cos.secretary@dal.ca

All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.

*Dalhousie University commits to achieving inclusive excellence through continually championing equity, diversity, inclusion, and accessibility. The university encourages applications from Indigenous persons (especially Mi’kmaq), persons of Black/African descent (especially African Nova Scotians), and members of other racialized groups, persons with disabilities, women, persons identifying as members of 2SLGBTQ+ communities, and all candidates who would contribute to the diversity of our community. For more information, please visit* [***www.dal.ca/hiringfordiversity***](http://www.dal.ca/hiringfordiversity)*.*